# **Ascend Web Design Privacy Policy**

Effective Date: 29/02/2024

## Introduction:

Ascend Web Design, based in Melbourne, Australia, is committed to protecting the privacy and security of our clients' information. This privacy policy outlines our practices regarding the collection, use, and protection of personal information.

#### **Information We Collect:**

We collect information that is necessary for the provision of our web design, development, and hosting services. This may include, but is not limited to:

- Contact information (e.g., name, email address, phone number)
- Billing information (e.g., payment details, billing address)
- Information related to your website (e.g., domain name, website content)

#### **How We Use Your Information:**

Your information is used to:

- Provide and improve our services
- Process payments and communicate regarding billing
- Send updates, security alerts, and support messages
- Comply with legal requirements and enforce our terms and conditions

## **Information Sharing:**

We do not sell, rent, or share personal information with third parties for their marketing purposes. Information may be shared with:

- Service providers who perform services on our behalf (e.g., payment processors)
- Legal authorities when required by law or to protect our rights

# **Data Security:**

We implement appropriate technical and organizational measures to protect personal information against unauthorized access, alteration, disclosure, or destruction.

## **Your Rights:**

You have the right to:

- Access the personal information we hold about you
- Request the correction of inaccurate information
- Request the deletion of your personal information
- Withdraw consent for processing your personal information, where applicable

### **Updates to This Policy:**

We may update this privacy policy from time to time. Any changes will be posted on our website, along with an updated effective date.

# **Contact Us:**

If you have any questions or concerns about this privacy policy or our practices, please contact us at <a href="mailto:enquiries@ascendwebdesign.com.au">enquiries@ascendwebdesign.com.au</a>.